

Penobscot County Commissioners' Meeting Minutes October 17, 2023 #2452
9:00 AM Commissioners Peter Baldacci, Andre Cushing and David Marshall

Roll Call -

Commission Chair Cushing opened the meeting at 9:00 AM from the Commissioners Chambers with all Commissioners, Treasurer Mower, Administrator Adkins and Deputy Administrator LaBree present.

Pledge of Allegiance – Commissioner Marshall

Approval of Meeting Minutes

Commissioner Baldacci made a motion to approve the October 10th, 2023 Meeting Minutes. Commissioner Marshall seconded the motion. Voted to approve 3-0. Signed.

Public Comment – None

RFP / Demolition / 127 Hammond Street

Chair Cushing opened the five bids that were submitted by the requested deadline.

Vendor Information	RFP / Quote
Prism Response North Reading, MA	\$297,400
Tobey Earth Materials & Excavation East Rollingsford, NH	\$553,775.52
JE Butler, LLC Brewer, ME	\$530,240
Gardner Concrete Bangor, ME	\$389,000
J.R. Vinagro, Corporation Johnston, RI	\$845,000

Commissioner Baldacci moved to take these bids under advisement. Commissioner Marshall seconded the motion. Vote to move passed 3 to 0.

PRCC Update –

Director Lavoie and Deputy Fitzgerald presented the Budget for Department 14 / PRCC. Overview includes:

- 2024 / Proposed Expenditures - \$4,311,139 Revenues - \$219,300
- Commissioner Baldacci made a motion to take under advisement the budget request for Dept. 4/PRCC. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Sheriff's Update –

Sheriff Morton and Lt. Hotaling presented the following 2024 budgets:

Budget for Department 13 / Civil. Overview includes:

- 2024 / Proposed Expenditures - \$541,994 Revenues - \$541,980

Sheriff's Update – Continued:

- Commissioner Baldacci made a motion to place under advisement the budget request for Dept. 13/Civil. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Budget for Department 12 / Sheriff's Office. Overview includes:

- 2024 / Proposed Expenditures - \$8,295,167 Revenues - \$2,197,185
- Commissioner Marshall made a motion to place under advisement the budget request for Dept. 12/Sheriff's Office. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.

Budget for Department 21 / Jail Cap and Dept. 9 / Jail. Overview includes:

- 2024 / Dept. 21 Proposed Expenditures – \$8,263,518
- 2024 / Dept. 9 Proposed Expenditures - \$15,354,144 Revenues - \$15,354,145
- Commissioner Baldacci made a motion to place under advisement the budget request for Dept. 21 and Dept. 9 /Jail Cap and Jail. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Jail count today is: 171 in-house, 78 boarded out to other facilities and 105 in pre-trial services

Administration Update –

Administrator Adkins presented the following budgets for review:

Budget for Department 38 / Soil Conservation. Overview includes:

- 2024 / Proposed Expenditures - \$91,907 Revenues – N/A
- Commissioner Baldacci made a motion to approve the budget request for Dept. 38/ Soil Conservation Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Budget for Department 40 / Wage Adjustment. Overview includes:

- 2024 / Proposed Expenditures - \$40,000 Revenues – N/A
- Commissioner Baldacci made a motion amend the credit line to \$5,000 for Dept. 40/Wage Adjustment. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Budget for Department 49 / Revenues. Overview includes:

- 2024 / Proposed Revenues - \$765,500
- Commissioner Baldacci made a motion to place under advisement the budget request for Dept. 49/Revenues. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Administrator Adkins and Deputy Administrator LaBree presented the following:

- The Penobscot County Commission has amended the policy created in 2018 of an Elected Official Retiree Policy that would allow the County to pay 50% of a spouse's health insurance benefit for employees with at least 30 years of service upon retirement or death, to include

Administration Update – Continued:

those employees that are categorized as “Non-Union” Employees. This change in the policy will be effective today, October 17, 2023. Commissioner Baldacci moved to approve this amended policy as presented. Commissioner Marshall seconded the motion. Moved to approve passed 3-0.

- After discussion, Commissioner Baldacci moved to approve the 2024 Holiday Calendar. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.
- Recap on Probation and Parole ending their lease on Franklin Street on December 31st. Commissioner Marshall moved to approve an early termination agreement with Probation and Parole. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.

Approval of Warrants-

- Payroll Warrant (10.13.23) **\$332,136.99 & \$332.32**
- A/P General Fund (10.17.23) **\$ 342,972.12**
- A/P TIF (10.17.23) **\$6,550.00**
- A/P Unorg Terr (10.17.23) **\$ 115,950.26**

Commissioner Marshall made a motion to approve the warrants as presented. Commissioner Baldacci seconded the motion. Vote to approve 3-0.

Payroll status changes signed for: Alex Barnett, Donald Bolduc, Ralph Brouillette, Danny Costain, John Davis, Timothy Davis, Tracey Erickson, Alan Hammond, Cheri Heaps, Kevin Howard, Kevin Keith, Seth Libby, Joshua Lilley, Adam Martell, Randall Medeiros, Billy Sheperson, and Hunter Terrel

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 10:55 AM under 1 M.R.S.A. § 405 (6) (D) Contract Matter. Commissioner Marshall seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Adkins, Deputy Administrator LaBree, Treasurer Mower and Dick Hansen. Session ended at 11:57 AM

Action Taken:

Commissioner Marshall made a motion to renew Cigna as our health insurance provider. Commissioner Cushing seconded the motion. Vote to approve passed 2-0. Commissioner Baldacci abstaining.

Commissioner Baldacci moved to adjourn the meeting at 12:00 PM with no further business on the agenda. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Certified By:

Administrator, Scott A. Adkins

Andre E. Cushing, III, Chair

Peter K. Baldacci, Commissioner

David S. Marshall, Commissioner